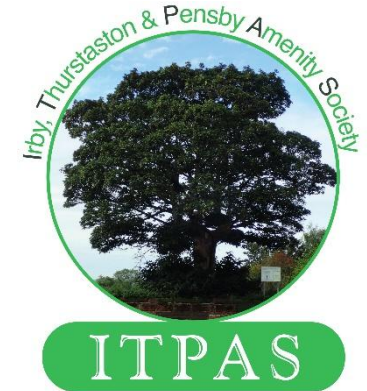


“Irby Mill Roundabout” tidy-up Risk Assessment

Actions and Activity

1. Removal of dead, diseased flowers, shrubs and soil
2. Tidying of Flowers Beds specifically in the roundabout
3. Litter picking and general tidying.
4. Installing fresh compost and soil as needed.
5. Planting new flowers, bulbs and vegetation deemed to fit with the general design



- All activities will be managed, supervised and authorised by ITPAS Charity Officials.
- All officials will display an official ITPAS ID badge and high vis clothing that signifies they are ITPAS Officials.
- A safety briefing will be held prior to the work commencement.
- All Volunteers MUST register with supervision prior to start.

Nature of hazard	Likelihood (L)	Severity (S)	Risk (LxS)	Controls
General tidying and manual handling. <ul style="list-style-type: none">• Risks include back strains• When tidying all rubbish is to be placed in the rubbish bags provided. The bags will be removed when full, to an appropriate place ready for collection by the 3rd party.	2	2	4	<ol style="list-style-type: none">1. Volunteers should be aware of the physical strains and must be physically capable and perform activities at their own risk.2. Volunteers manually handling heavy items such as rubbish bags, should be physically capable. This is an assessment that each volunteer must make about themselves.3. Volunteers must 'ask for help' wherever deemed necessary.4. Gloves, Glasses and appropriate protection should be worn. ITPAS will provide such as needed.

Litter removal Risk of cuts, contamination and disease: Generally, most litter will be food wrappers, drinks bottles (plastic or glass) and other forms of waste. It is possible that some litter will be sharp, may contain degrading food and mould, insects may be present and there is a possibility that animal faeces will be present around the areas.	2	2	4	<ol style="list-style-type: none"> 1. Volunteers must wear suitable gloves when handling litter and/or litter pickers when provided. Ask the supervisor for gloves. 2. Volunteers must take extra care handling glass / sharp objects. 3. Spades, shovels and appropriate hand tools should be used wherever possible. Some provided by ITPAS 4. Any animal faeces should only be handled by adults using disposable gloves and/or disposable plastic bags. 5. Volunteers should wash their hands after handling litter etc..
General use of gardening or other tools Risk of injury from the use of tools, or from others using tools such as pruning, bowsaw, secateurs	2	2	4	<ol style="list-style-type: none"> 1. Preferred working groups of two people 2. Volunteers are encouraged to bring their own tools and materials or to sanitize anything which is shared. 3. Volunteers should use tools they are accustomed to using. 4. Volunteers manually handling heavy items should be physically capable. This is an assessment that each volunteer must make about themselves. 5. Volunteers must 'ask for help' wherever necessary or appropriate. 6. Appropriate protection should be worn such as gloves, working boots, safety footwear, waterproof clothing according to weather. 7. Anyone using sharp tools should wear appropriate safety protection. Safety Glasses and Gloves will be provided if needed. 8. Volunteers must wear ITPAS high visibility tabards provided. 9. Volunteers must take care of their own safety and that of fellow volunteers. Any issues should be reported to ITPAS Supervision. 10. Children WILL NOT be attending this event. 11. For minor injuries ask ITPAS SUPERVISION for use of the first aid kit and clean water for washing and dressing cuts.

Road Traffic: Risk of road traffic accidents <ul style="list-style-type: none"> • Risk of road traffic accidents • Work will take place on the roundabout which is at the intersection of four roads. • Alert traffic, warning of drivers and cyclists of the presence of volunteers. 	2	4	6	<ol style="list-style-type: none"> 1. Supervision wearing Hi-visibility clothing and an ITPAS ID will monitor traffic at each intersection. 2. Supervision will also control traffic if and when needed to ensure the safety of the volunteers. 3. Activity signs will be located on the roads approaching the roundabout. 4. Cones and warning signs will be located at appropriate locations warning traffic and public of the work. 5. ITPAS Website and Facebook pages will be available advising people about the activity. 6. Volunteers must be extremely vigilant of traffic in the village. 7. Volunteers should wear high visibility tabards provided by ITPAS. 8. Volunteers should not work alone by roadside. 9. Volunteers should be aware of other volunteers working. 10. Volunteers must always be aware of people and vehicles. 11. Volunteers must be cautious and aware of the dangers of vehicles
First Aid provision Cleaning work may result in minor cuts or grazes.	2	1	3	<ol style="list-style-type: none"> 1. Any injuries no matter how minor are to be reported to supervision. 2. First aid kit is in the ITPAS Supervisors vehicle.
Weather condition and risks The outside temperature during the activity, at the time of this assessment, is unknown. However, the forecast is for mild but dry conditions. Supervision will monitor the conditions on the day of the event and take appropriate action if required.	2	2	4	<ol style="list-style-type: none"> 1. Encouragement to take regular breaks and fluid intake. 2. Volunteers should come dressed in appropriate clothes for the weather conditions on the day of the event. 3. Appropriate footwear is essential. 4. If there are extreme weather conditions, i.e. thunderstorms, high winds, lightning strikes, etc. then the activity will be suspended or cancelled. 5. Volunteers could also consider bringing with them a flask with a hot or cold drink as appropriate. 6. Drinks and sweets will be offered.

For the safety of all, ITPAS Committee expects volunteers to familiarise themselves with the parts of this risk assessment relevant to any task they undertake and follow the associated control measures.

Volunteers undertake activities at their own risk.

